



# **Queens Road Academy**

## **Remote Learning Policy**

**Date agreed.....September 2020**

**Date to be reviewed ..... July 2021**

## Rationale

In the event of a school closure or partial closure, the school is committed to providing continuity of education to our learners and will do so through a process of remote (online) learning. Remote learning would apply particularly in a situation in which the school is unable to provide on-site education for an extended period of time.

Remote learning may also be appropriate in situations where learners, in agreement with the school, have a period of absence but are able to work from home. This may apply in such cases as exclusion from school or self-exclusion, as a result of a lockdown following an infectious disease outbreak.

Assuming an absence has been agreed with school, and the learner in question is healthy enough to work from home, the school will provide work for learners who are unable to attend in person. This work set, will be coordinated by the class teacher.

In the event of the above, the school will provide continuity of education in the following ways:

- 1) Setting work for children to complete and submit electronically, using Google Classroom either featuring direct video instruction or clear written instruction.
- 2) Open channels of communication between school staff members and pupils, so questions can be asked and answered and support to complete work can be given, when requested.
- 3) Using WONDE as a way of signposting children to digital resources to enhance their learning. e.g) Times Table Rockstars, Espresso, Learning Village
- 4) Allocating appropriate reading material, either through Google Classrooms or Bug Club.

## Assessment

Work which is turned in on Google Classrooms electronically, will be marked by the class teacher, in a timely and helpful manner. Where appropriate, feedback will be given using the 'comments' tool and returned to pupils so they can read and respond.

## Expectations of Learners

Assuming that a learner is healthy and well enough to work, learners will be expected to participate as fully as possible in the remote learning process. Learners/Parents will also be expected to read and respond to communication from the school, on a regular basis. If parents/carers find difficulty accessing remote learning due to lack of internet/devices, they should make the class teacher aware as soon as possible, through phone call and solutions can be discussed. If parents have concerns about workload, these should be directed to pupils' teachers via email. Teachers will work on the assumption that learners will not have the necessary equipment that they would usually have in school and will make no presumption of a learners ability to print at home, so will set tasks which do not require printing.

### Support for All Pupils

Teachers will ensure that work is differentiated as required for all learners when setting online tasks. Profiles are available for SEND pupils and advice can be sought from the SENDCO. In addition, the SENDCO will maintain contact with pupils on their list requiring regular support, by phone or email.

### Pastoral Care

In the event of a school closure/partial closure, the primary responsibility for the pastoral care of a learner lies with their parents/carers. However, school staff will check in regularly to monitor engagement with remote learning as well as their general wellbeing. Staff will be expected to pass on any feedback to SLT, where there are concerns or a lack of communication.

### Preparation

We aim to ensure that any transition between full time education and remote/blending learning is smooth and effective. We will ensure that steps are taken to ensure that our pupils are equipped with the skills that they need to access the new way of working.

- 1) All of our pupils will be given regular opportunities to practise logging in to their WONDE accounts and to practise completing and turning work online.
- 2) All of pupils will be given regular opportunities to log into Bug Club and enjoy accessing and reading books.
- 3) We will equip our pupils with the knowledge and skills that they need to stay safe online.
- 4) We will update our school and class Twitter accounts to inform parents of any important updates regarding the need for remote learning.