



QRA Computing Progression

E-Safety

Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Use technology safely and respectfully, keeping personal information private; identify where to go for help and support when they have concerns about content or contact on the internet or other online technologies.		Use technology safely, respectfully and responsibly; recognise acceptable/unacceptable behaviour; identify a range of ways to report concerns about content and contact.			
<p>Begin to understand how to stay SMART (safe, meet, accept, reliable, tell) online.</p> <p>Understand how to search for safe images.</p> <p>Identify some personal information and begin to understand how it can affect safety online.</p> <p>Understand that there are digital ways to communicate, e.g. email.</p> <p>Tell a trusted adult if they see something inappropriate online.</p> <p>Save, name and date digital work they create.</p>	<p>Understand how to stay SMART online.</p> <p>Understand whether a webpage is suitable for children or not.</p> <p>Understand what a digital footprint is.</p> <p>Identify some forms of digital communication, e.g. email.</p> <p>Identify kind and unkind behaviour online.</p>	<p>Understand how websites use adverts to promote products.</p> <p>Begin to understand the importance of privacy settings.</p> <p>Identify other platforms for digital communication, e.g. online gaming/apps.</p> <p>Understand my digital footprint and how it can affect safety online.</p> <p>Understand what cyberbullying is and some ways to address it.</p> <p>Safely send and receive emails.</p>	<p>Understand how cyberbullying can affect someone.</p> <p>Understand how to respond to unkind messages.</p> <p>Understand the term plagiarism and how to avoid it.</p> <p>Create a safe online profile with a strong password.</p>	<p>Identify spam emails and what to do with them.</p> <p>Recognise when, why and how photographs we see online may have been edited.</p> <p>Understand the consequences of my actions online.</p> <p>Write citations for the websites I use for research.</p>	<p>Understand the positives and drawbacks of current technology, including social media.</p> <p>Understand how the media influences ideas and opinions.</p> <p>Identify a range of ways to report concerns.</p> <p>Understand how to keep their private information secure online.</p> <p>Compare cyberbullying to in-person bullying and identify effective strategies to deal with it.</p>
Safe, meet, accept, reliable, tell, personal information, online, safety, digital, communicate, save, date, email.	Safe, meet, accept, reliable, tell, digital footprint, webpage.	Digital platforms, cyberbullying, privacy, advertisement.	Plagiarism, password, secure, profile.	Citation, spam, edited.	Social media.

Technology, Software and Programs

Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
<p>Use technology purposefully to create, organise, store, manipulate and retrieve digital content. Recognise common uses of information technology beyond school.</p>		<p>Understand computer networks including the internet; how they can provide multiple services, such as the WWW; and the opportunities they offer for communication and collaboration. Use search technologies effectively, appreciate how results are selected and ranked, and be discerning in evaluating digital content. Select, use and combine a variety of software (including internet services) on a range of digital devices to design and create a range of programs, systems and content that accomplish given goals, including collecting, analysing, evaluating and presenting data and information.</p>			
<p>Identify and discuss forms of information technology in the home and school.  Begin to understand the purpose of a search engine.  Understand that information is presented in many ways (e.g. text, images and videos).  Open the internet browser.  Use a given webpage to find some facts or an image to answer a specific question.</p>	<p>Identify and discuss forms of information technology in the wider world.  Understand the purpose of a search engine.  Understand the need for safety filters.  Describe some likes and dislikes about a webpage.  Use a safe search engine to find facts and images to answer a specific question, e.g. how high is the Eiffel Tower?  Identify key words in a question to use in a search engine.</p>	<p>Name a range of programs and some of their basic features.  Begin to understand that not all information online is reliable.  Begin to decide whether a website is useful and appropriate.  Use a safe search engine to find facts and images about a specific topic, e.g. the Eiffel Tower.  Identify some key facts from a chunk of text or a video.</p>	<p>Suggest a program that could be used based on its features.  Understand that not all information online is reliable and how it is inputted (Wikipedia).  Decide whether a website is useful and appropriate.  Use a safe search engine to find facts about a topic, e.g. Paris.  Identify relevant key facts from a chunk of text or a video.</p>	<p>Justify why they have chosen to use a specific program.  Identify who a webpage may be aimed at and explain why.  Use a safe search engine to find facts about a wider topic, e.g. capital cities.  Navigate their way around a webpage to find relevant information, including using hyperlinks.</p>	<p>Understand the purpose, strengths and drawbacks of different programs.  Understand how results are selected and ranked, including wording used for initial search.  Select relevant information from a webpage.  Compare information from two different sources.</p>

Microsoft Office

<p>Switch on a computer and log on and off (with adult support).</p> <p>Open a program or previously saved work (with adult support) and close a program. (MS Word)</p> <p>Save a document with an appropriate name (with support). (MS Word)</p> <p>Print a document (with support). (MS Word)</p> <p>Type and draw shapes in a document. (MS Word)</p> <p>Use the computer mouse or trackpad to move, click and drag objects.</p> <p>Change font, colour or size of text. (MS Word)</p> <p>Insert, resize and rotate an image. (MS Word)</p>	<p>Log on and off safely.</p> <p>Open and close a program. Save a document with an appropriate name. (MS PowerPoint, MS Word, MS Excel)</p> <p>Print a document. (MS PowerPoint, MS Word, MS Excel)</p> <p>Use shift/caps lock to write upper- and lower-case letters when typing. (MS PowerPoint, MS Word)</p> <p>Align text/titles using the align text tool.</p> <p>Insert images using Online Pictures. (MS PowerPoint, MS Word)</p> <p>Insert shapes and begin to edit them, e.g. changing fill colour, size and outlines. (MS PowerPoint, MS Word)</p> <p>Use bold, italics and underline features. (MS PowerPoint, MS Word)</p> <p>Create a short presentation by inserting and editing slides. (MS PowerPoint)</p> <p>Use copy and paste.</p>	<p>Save documents in a specific location.</p> <p>Begin to type using both hands and use punctuation marks, including using shift. (MS PowerPoint, MS Word)</p> <p>Change the design and layout of a document, e.g. background, borders, orientation, columns, margins (MS PowerPoint, MS Word)</p> <p>Insert bullet points or a numbered list. (MS PowerPoint, MS Word)</p> <p>Use a range of slides (MS PowerPoint)</p> <p>Input data into a spreadsheet to create a database. (MS Excel)</p> <p>Find and highlight specific cells, rows and columns. (MS Excel)</p> <p>Use text boxes</p>	<p>Create a folder to save a document into.</p> <p>Begin to use simple shortcuts, e.g. ctrl and c to copy.</p> <p>Insert a hyperlink to a webpage (MS PowerPoint, MS Word)</p> <p>Insert a table and use editing tools to remove borders (MS PowerPoint, MS Word)</p> <p>Understand why the red and blue error lines occur and use right click to correct mistake (MS PowerPoint, MS Word)</p> <p>Insert a range of transitions and animations. (MS PowerPoint)</p> <p>Apply and use filters to order and sort data. (MS Excel)</p> <p>Format spreadsheet/tables or shade rows, columns and individual cells (MS Excel)</p>	<p>Use a wider range shortcuts.</p> <p>Use headers and footers, and add automatic page numbers and dates (MS Word)</p> <p>Use anchors to allow text to flow across multiple text boxes e.g. News paper writing (MS Word)</p> <p>Change text wrapping in images, allowing text to move closely around the objects automatically (MS Word)</p> <p>Use a range of tools to edit a table, e.g. merge cells, insert row, align text, shading (MS Excel, Word, PowerPoint)</p> <p>Use appropriate transition or animation for effect (PowerPoint)</p> <p>Use a wider range of formulas to find specific information (MS Excel)</p> <p>Create graphs from data (MS Excel)</p>	<p>Type proficiently.</p> <p>Insert objects and use a range of tools and features.</p> <p>Choose an appropriate layout, e.g. margins, tables, orientation, columns.</p> <p>Choose an appropriate design depending on the formality of the document, e.g. font, size, colour, borders.</p> <p>Review and edit documents using a range of tools.</p> <p>Create and present an effective presentation using a range of features.</p> <p>Sort, filter and use other formulas to find specific information more efficiently.</p> <p>Create a wider range of graphs and add a title and axis labels.</p>
<p>Browser, log on, log off, open, save, print, type, draw, icon, resize, rotate, insert, font, drag, click, mouse, trackpad, left click, right click.</p>	<p>Search engine, filters, uppercase, lowercase, document, text box, copy, paste, shape, edit, outline, fill, bold, italics, underline, presentation, slide, hyperlink.</p>	<p>Source, folder, drive, A4/A3, shift, background, border, orientation, columns, margin, bullet points, spreadsheet, data, database, cell, row, column, reliable.</p>	<p>Shortcut, hyperlink, table, tab, control, header, footer, spell check, grammar, sort, filter, transition, animation, validity.</p>	<p>Replace, merge, split, align, centre, shading, formula, graph, wrapping, Transitions and animation</p>	<p>Software, review, axis, chart, title, align, justify.</p>

## Algorithms

Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Understand what algorithms are; how they are implemented as programs on digital devices; and that programs execute by following precise and unambiguous instructions. Create and debug simple programs. Use logical reasoning to predict the behaviour of simple programs.	Design, write and debug programs that accomplish specific goals, including controlling or simulating physical systems; solve problems by decomposing them into smaller parts. Use sequence, selection, and repetition in programs; work with variables and various forms of input and output. Use logical reasoning to explain how some simple algorithms work and to detect and correct errors in algorithms and programs.				
<p>Understand that an algorithm is a set of instructions given to a computer in order.</p> <p>Children follow a set of commands (stand, sit, spin and jump) ranging from single commands to an algorithm (string of code)</p> <p>Bee-Bot Carry out a sequence using single command, one at a time e.g. forwards, backwards and turn.</p> <p>Programme the Bee-Bot to get from one point to another along a specific route.</p> <p>Make sensible predictions about where a Bee-Bot may stop from a simple set of instructions.</p>	<p>Understand why it is important to be precise when writing an algorithm.</p> <p>Bee-Bot Carry out a sequence with multiple commands to go along a specific route.</p> <p>Make sensible predictions about where a Bee-Bot may stop from a set of instructions.</p> <p>Debug an algorithm e.g. robot turns in the wrong direction or rolls too far.</p> <p>Scratch Junior Choose a new sprite or background.</p> <p>Carry out a sequence with multiple commands, including increasing or decreasing size of sprite.</p> <p>Use other simple commands, left, right, up, down, repeat and sounds.</p> <p><u>Debug a set of instructions when necessary.</u></p>	<p>Scratch Create sprites and backdrops</p> <p>Carry out a sequence with multiple commands, including glide and turning.</p> <p>Use other code to change costume</p> <p>Detect and correct errors in a pre-made set of code (debug)</p>	<p>Scratch Start commands in different ways e.g. flag, messages, key press and button</p> <p>Animate a sprite by using change costume and repeat functions.</p> <p>Use conditional statements within the program to control the sprite (e.g. if... then..)</p> <p>Detect and correct errors in algorithms as necessary.</p>	<p>Scratch Create and edit variables.</p> <p>Use a wider range of conditional statements to control the sprite.</p> <p>Design a simple game including sprites, backgrounds, scoring and/or timers.</p> <p>Detect and correct errors in algorithms as necessary.</p> <p>Annotate code used</p>	<p>Scratch Design a game using conditional statements, loops (repeat), variables and broadcast messages.</p> <p>Evaluate the effectiveness of the game and debug as required.</p> <p>Annotate any code used in detail</p>
Algorithm, sequence, string, single command, forwards, backwards, turn, left, right, route, Bee-Bot, instructions, predictions.	Multiple commands, clockwise, anticlockwise, increase, decrease, sprite, background, debug, repeat.	Degrees, sprite, motion, code, detect, correct, errors, percentages	Conditional statements, repeat, costume.	Scoring, timers.	Broadcast messages, loops, effectiveness.

Multimedia

Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Use technology purposefully to create, organise, store, manipulate and retrieve digital content. Recognise common uses of information technology beyond school.		Select, use and combine a variety of software (including internet services) on a range of digital devices to design and create a range of programs, systems and content that accomplish given goals, including collecting, analysing, evaluating and presenting data and information.			
<p>Use ICT to generate ideas for their work.</p> <p>Use various tools such as brushes, pens, rubber, stamps and shapes (smart notebook is very good for this)</p> <p>Capture simple pictures and videos on a camera and share there work.</p> <p>Use software to record different sound.</p>	<p>Photography</p> <p>Capture still images using a range of simple angles and distances.</p> <p>Use effects, crop and colour tools to manipulate images</p> <p>Use sensors to capture data from different source input devices/sensors</p>	<p>Photography</p> <p>Capture still images using a wide range of angles and distances.</p> <p>Use angles and distance to create digital effects</p> <p>Input still images into iMovie/movie maker and add shot name as title</p>	<p>iMovie/Movie Maker</p> <p>Story board and film a short movie.</p> <p>Edit Trim and arrange clips to convey meaning.</p> <p>Add titles, credits, slide transitions and special effects.</p>	<p>Animation</p> <p>Plan what they would like to happen in their animation.</p> <p>Take a series of pictures to form an animation or design the backgrounds and characters if using scratch to animate</p> <p>Move items within their animation to create movement on playback.</p> <p>Edit and improve their animation.</p>	<p>Animation</p> <p>Plan a multi-scene animation including characters, scenes and special effects.</p> <p>Adjust the number of photographs taken and the playback rate to improve the quality of the animation</p> <p>Publish their animation and use a movie editing package to edit/refine and add titles.</p>
Tools, brush, pen, rubber, stamp, shape, software, photograph, capture, video, record, sound.	Save, retrieve, edit, purpose, delete.	Arrange, film, title, credits, discard, audience, clip.	Trim, slide transitions, special effects.	Animation, series of pictures, playback, scenes.	Multi-scene, camera angles, special effects, playback rate, quality, publish, refine.